

OTTAWA COUNTY, OHIO | SPRING 2025

**Township Hall
Office/Garage**
2501 E. State Rd
(419)-732-3543

TRUSTEES
Karl Kopchak
kopchak@portagetownship.net
(419)-341-5118

Keith Heileman
heileman@portagetownship.net
(419)-656-2767

John Gluth
gluth@portagetownship.net
(419)-732-3543

FISCAL OFFICER
Jen Cadmus
fiscalofficer@portagetownship.net

**MAINTENANCE
SUPERVISOR**
Matthew Seamon
maintenance@portagetownship.net

ZONING INSPECTOR
Mary Gardner
zoning@portagetownship.net
(419)-734-7296

ZONING HOURS
Mon. 5:30pm - 7pm
Thurs. 8:30am - 10am

Want to Get More Involved?

Portage Township is strong—and here to stay. But it thrives when residents are engaged. Whether you want to learn more, ask a question, or share your ideas, township meetings are open to township residents, and your voice matters.

Join us at an upcoming meeting and be part of shaping our community's future.

RECYCLE RIGHT AT THE TOWNSHIP COMPLEX

Open daily from dawn to dusk — for township residents only.

Do's & Don'ts:

- Collapse cardboard
- No Styrofoam
- No plastic bags
- No trash

For household recycling only.



Have a large or business load? Contact the Ottawa-Sandusky-Seneca Joint Solid Waste District at 1-888-850-7224.

Bins are under 24/7 camera watch — let's keep it clean and green

KEEP DRAINAGE DITCHES CLEAR AND FLOWING

Drainage ditches have an important job—moving water safely away from roads and homes. But when yard waste clogs them up, they can't do their job. As warm days head our way, and cleaning up your yard becomes a ritual, please remember a few housekeeping items.



Please don't rake or dump leaves, brush, or clippings into roadside ditches.

Even though it's compostable, it takes time to break down and can cause blockages and flooding.

→ **October 3 & 4 is the next Biannual Township Cleanup.
Get it in your calendar!**

HAVE YARD WASTE?

Drop it off at the Township Yard Waste Site: Located on the west side of the Portage Township Complex, open during daylight hours. Township crews move the material off-site where it becomes nutrient-rich compost.

Accepted materials include:

- Grass clippings
- Flower trimmings
- Garden waste
- Plant debris
- Sod

Not accepted:

- Rocks, beach debris, stumps
- Branches or woody material (set these out for monthly curbside brush pickup)

If you bring yard waste in bags or containers, please take those bags or containers back home to reuse or dispose of properly. Compostable yard bags are permitted.

Questions? Call the maintenance garage at 419-732-3543.

2025 DATES

MAY

- 5 Trustee Meeting 7pm
- 6 Brush Clean Up
- 19 Trustee Meeting 7 pm

JUNE

- 2 Trustee Meeting 7 pm
- 3 Brush Clean Up
- 16 Trustee Meeting 7 pm

JULY

- 7 Trustee Meeting 7 pm
- 8 Brush Clean Up
- 21 Trustee Meeting 7 pm

AUGUST

- 4 Trustee Meeting 7 pm
- 5 Brush Clean Up
- 18 Trustee Meeting 7 pm



PORTAGE TOWNSHIP

2501 E. State Rd.
Port Clinton, OH 43452



NEWS & UPDATES

SPRING 2025

WHAT DOES PORTAGE TOWNSHIP DO?

Portage Township plays a vital role in keeping our community running smoothly. From maintaining roads to managing local services, the township makes sure day-to-day life in our area stays safe, functional, and connected.

Here's what the township takes care of:

- **Road Maintenance** – Plowing, repairs, and upkeep of township roads
- **Zoning & Land Use** – Supporting responsible growth and protecting property values

- **Public Services** – Brush pickup, drainage maintenance, recycling, and more
- **Fiscal Oversight** – Managing your tax dollars efficiently
- **Community Connection** – Providing a local, accessible point of contact for residents

Why It Matters

Unlike larger governments, townships are close to the people they serve. Your Portage Township trustees live here – they know the local challenges, respond quickly, and make decisions with the community in mind.

BRUSH PICKUP = FIRST TUESDAY

Got branches? We can help you! Township crews collect brush the **first Tuesday of every month**.

Quick tips to keep it smooth:

- Branches only — **under 4" thick**
- Lay them by the road with **cut ends facing out**
- **No stumps, beach junk, rocks, or metal** — our chipper doesn't like surprises
- Please limit piles to 3 truck beds full per month
- In fall, **leaves get picked up separately** — different tools, different rules
- **Grass and garden waste?** Drop it at the yard waste bin at the Portage Township Complex. Guidelines are on the township website.

Need help? Call 419-732-3543.



Everything Portage, All in One Place

Stay in the loop with township news, updates, and events—right from your phone or computer.

Visit www.portagetownship.net for quick info and easy navigation.

You can also sign up for email updates and our quarterly newsletter right from the homepage.

On Facebook? Follow us at facebook.com/portagetownshipOH and never miss a beat.

Tell your neighbors—Portage info is just a click away!